

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

DDA  
7D-18 Hqs.

EXTENSION

NO.

DATE

7 JUN 1983

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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2D-00 Hqs.

8 JUN 1983

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EDITIONS

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ODP #

83-836

DDA 83-1436/3

MEMORANDUM FOR: Executive Director

FROM: Harry E. Fitzwater  
Deputy Director for Administration

SUBJECT: CIA's Information Systems Board [ ]

REFERENCE: Multiple Addressee Memo from EXDIR, dtd 1 Jun 83,  
same Subject

1. In accordance with reference, I nominate the following senior officers from the Directorate of Administration (DA) to serve on the Agency's Information Systems Board:

Director of Communications  
Director of Data Processing  
Director of Information Services  
Director of Security

Given the significance of the Board's proposed mission and the need for an Agency-wide perspective, I assume that the other three directorates will be nominating individuals at a level commensurate with those cited above. [ ]

2. I also consider membership of the six information systems working groups to be most important. Consequently, the nominees listed below are considered to be the "first team" in their respective areas. Again, I would expect that the other directorates will be nominating personnel of the same caliber.

a. Computer Security: Given his current Agencywide responsibilities in this field, I strongly urge that [ ] Chief of the Information Systems Security Group, OS, be appointed chairman of this working group. In addition, the following DA officers are nominated as members:

[ ] Chief, Evaluations and Applications  
Branch, Communications Security Division, OC

[ ] Chief, Plans and Programs Group,  
Management Staff, ODP

I suggest that a representative from OSO should be included in this group as well as personnel from the most prolific computer user components such as IMS, OCR, etc.

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25X1 b. Requirements and Technology Acquisition: With the various  
 extensive experience that [redacted] (Chief, Engineering  
 Division, ODP) has had with both requirements and technology, and  
 his present key position, I strongly urge that he be appointed  
 chairman of this working group. The additional DA members nominated  
 for membership on this working group are:

25X1 [redacted] Chief, Technical Security Division, OS

25X1 [redacted] Chief, Systems Integration Staff,  
 Engineering Division, OC

25X1 [redacted] Chief, ADP and Engineering Branch,  
 Procurement Division, OL

? c. Executive Information System: As you are aware, ODP has been  
 steeply involved in the development of automated office systems. I,  
 therefore, strongly recommend that [redacted] Chief of  
 Systems, Development Division, ODP, be assigned as chairman of this  
 working group. The other DA officers nominated for assignment to this  
 group are as follows:

25X1 [redacted] Chief, Records Management Division,  
 OIS

25X1 [redacted] Chief, Systems Integration Staff,  
 Engineering Division, OC

25X1 d. Workstation Environment: Because she has been the focal point  
 for solving the problems associated with word and data processing work-  
 stations for the past two years, I strongly urge that [redacted]  
 25X1 [redacted] Chief, Teleprocessing Branch, Engineering Division, ODP, be  
 appointed chairman of this working group. In addition, the following  
 DA members are nominated for membership on this group:

25X1 [redacted] Chief, Computer Systems Branch,  
 Engineering Division, OC

25X1 [redacted] Chief of the Information Systems  
 Security Group, OS

25X1 [redacted] Senior Logistics Planning Officer,  
 Plans and Program Staff, OL

e. Artificial Intelligence Applications: The following DA officers  
 are nominated for membership on this working group:

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25X1 [redacted] Chief of the Systems Maintenance  
Division, ODP

25X1 [redacted] Chief, Computer Systems Branch,  
Engineering Division, OC

25X1 [redacted] Senior Instructor, Information  
Science Center, OTE

f. Information Services Planning: I believe that a representative from your staff should head up this working group in view of its wide scope with significant repercussions for the future. The following DA officers are nominated for membership:

25X1 [redacted] Computer Systems Analyst, Management  
Staff, UDDA

25X1 [redacted] Chief, Management Staff, ODP

25X1 [redacted] Deputy Chief, Programs and  
25X1 Budget Staff, OC [redacted]

25X1 3. If any additional information is required on our nominees for the Board  
25X1 or the working groups, please contact [redacted] EO/DDA, on extensio [redacted]  
25X1 [redacted]

[redacted]  
Harry E. Fitzwater

Distribution:

- 0 - Adse
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